

# APPLICATION FOR EMPLOYMENT

Calderon Bros. Vending Machines, Inc.

9702 East 30th Street, Indianapolis, Indiana 46229

[www.calderonbrothers.com](http://www.calderonbrothers.com) (317) 899-1234

***We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.***

(PLEASE PRINT)

Position(s) Applied For					Date of Application	
How Did You Learn About Us?						
<input type="checkbox"/> Advertisement		<input type="checkbox"/> Friend		<input type="checkbox"/> Walk-In		
<input type="checkbox"/> Employment Agency		<input type="checkbox"/> Relative		<input type="checkbox"/> Other _____		
Last Name		First Name			Middle Name	
Address	Number	Street	City	State	Zip Code	
Telephone Number		Alternate Phone Number			Cell Phone Number	
Driver Licence Number		Drivers License Expiration Date			Expected pay	

I am available: (check all that apply)

Full time	<input type="checkbox"/>	Temporary	<input type="checkbox"/>
Part time	<input type="checkbox"/>	Summer	<input type="checkbox"/>

If you are under 18 years of age, can you provide required proof of your eligibility to work? YES \_\_\_\_\_ NO \_\_\_\_\_

Will you work overtime if required? YES \_\_\_\_\_ NO \_\_\_\_\_

Have you ever been employed with us before? YES \_\_\_\_\_ NO \_\_\_\_\_

Do you have any relatives working here? YES \_\_\_\_\_ NO \_\_\_\_\_

Are you currently employed? YES \_\_\_\_\_ NO \_\_\_\_\_

May we contact your present employer? YES \_\_\_\_\_ NO \_\_\_\_\_

Do you have a valid Indiana driver's license? YES \_\_\_\_\_ NO \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  
*Proof of citizenship or immigration status will be required upon employment.* YES \_\_\_\_\_ NO \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Are you available to work: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Shift Work \_\_\_\_\_ Temporary

Are you currently on "lay-off" status and subject to recall? YES \_\_\_\_\_ NO \_\_\_\_\_

Can you travel if a job requires it? YES \_\_\_\_\_ NO \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor? (other than a minor traffic violation).  
*Conviction will not necessarily disqualify an applicant from employment.* YES \_\_\_\_\_ NO \_\_\_\_\_

If Yes, please explain: \_\_\_\_\_

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**



## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1	Employer	<u>Dates Employed</u> From      To		Work Performed	
	Address, City, State, Zip				
	Telephone Numbers(s)		<u>Hourly Rate/Salary</u> Starting      Final		
	Job Title	Supervisors Name			
	Reason for Leaving				

2	Employer	<u>Dates Employed</u> From      To		Work Performed	
	Address, City, State, Zip				
	Telephone Numbers(s)		<u>Hourly Rate/Salary</u> Starting      Final		
	Job Title	Supervisors Name			
	Reason for Leaving				

3	Employer	<u>Dates Employed</u> From      To		Work Performed	
	Address, City, State, Zip				
	Telephone Numbers(s)		<u>Hourly Rate/Salary</u> Starting      Final		
	Job Title	Supervisors Name			
	Reason for Leaving				

4	Employer	<u>Dates Employed</u> From      To		Work Performed	
	Address, City, State, Zip				
	Telephone Numbers(s)		<u>Hourly Rate/Salary</u> Starting      Final		
	Job Title	Supervisors Name			
	Reason for Leaving				

***If you need additional space, please continue on a separate sheet of paper.***

***Describe any specialized training, apprenticeship, skills, and extra-curricular activities that may be job related.***

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# EDUCATION

	<i>Name and Address, City, State, Zip of School</i>	<i>Course of Study</i>	<i>Years Completed</i>	<i>Did you graduate? Diploma Degree Obtained</i>
<b>High School</b>				
<b>Undergraduate College</b>				
<b>Graduate Professional</b>				
<b>Other (Specify)</b>				

Have you ever served in the U.S. Military Service?

YES                       NO

Branch of Service: \_\_\_\_\_

Discharge Date: \_\_\_\_\_

## ADDITIONAL INFORMATION

**Other Qualifications**  
 Summarize special job-related skills and qualifications acquired from employment or other experience.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Specialized Skills

### Check Skills/Equipment Operated

___ Win-98/XP	___ Fax	Production/Mobile Machinery (List):	Other (List):
___ PC	___ M.S. Excel	_____	_____
___ Calculator	___ PBX System	_____	_____
___ Typewriter	___ MS Word/Windows	_____	_____
___ IBM AS400	___ Forklift	_____	_____



How many auto accidents have you had in the past 5 years? \_\_\_\_\_

Has your driver's license been suspended in the past 5 years? \_\_\_\_\_

How many moving violations have you had in the past 5 years? \_\_\_\_\_

## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby authorize Calderon Bros. Vending Machines, Inc. and its employees to verify, obtain copies of records, obtain a consumer report, and gather any information pertaining to my submitting application for employment.

I understand and give my permission to release any and all information from your files as permitted by law pertaining to Driving Records, Law Enforcement and Public Court Records, Credit Records, Employment and Education Records.

I hereby forever release and discharge Calderon Bros. Vending Machines, Inc. and its officers, directors, shareholders, agents and employees, as well as successors, assigns and all other persons acting on its behalf, from any claims, liability, action for damage compensation or otherwise, known or unknown, on account of or arising out of the investigation and disclosure of the requested information.

I further release and discharge all liability from all companies, agencies, officers, employees, and persons providing good faith, pertinent information and/or records as requested to successfully complete a background investigation for my application of employment.

This application for employment shall be considered active for a period of time not to exceed 90 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview  Yes  No

Remarks \_\_\_\_\_  
\_\_\_\_\_  
Interviewer \_\_\_\_\_ Date \_\_\_\_\_

Employed  Yes  No Date of Employment \_\_\_\_\_

Hourly Rate/  
Job Title \_\_\_\_\_ Salary \_\_\_\_\_ Department \_\_\_\_\_

By \_\_\_\_\_  
Name and Title \_\_\_\_\_ Date \_\_\_\_\_

NOTES \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

